

Student Handbook 20|21

North Charleston High School



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Mission Statement

"One hundred percent of North Charleston High School students will graduate and be prepared for post-secondary education, military service, or 21st Century workforce."

This Handbook Belongs To:

Name _____

Phone Number _____

Administrator _____

School Counselor _____

Class Schedule

	Semester 1			
	Course	Subject	Teacher's Name	Room #
HR				
Period 1				
Period 2				
Period 3				
Period 4				
	Semester 2			
	Course	Subject	Teacher's Name	Room #
HR				
Period 1				
Period 2				
Period 3				
Period 4				

Alma Mater

Hail to North Charleston High,
This is our song to thee.
Long may our banners be,
Crowned with victory.
We pledge our loyalty,
And our sincerity.
We will be true to thee,
North Charleston High!

Mission Statement

One hundred percent of North Charleston High School students will graduate and be prepared for post-secondary education, military service, or the 21st Century workforce.

Providing a Pathway to Success

NCHS envisions itself as an example of notable excellence in achievement. We see students as highly motivated and having a wealth of opportunities. Faculty, staff, administration, students, home, and community actively work together collaboratively and respectfully and as a unified force to accomplish the given mission.

Expectations for Learning

Every student will:

- strive for excellence in communication (reading, writing, listening, and speaking), math, and science.
- use technology effectively and appropriately to access information.
- utilize problem solving strategies and critical thinking skills to make creative and competent decisions in real life.
- demonstrate the ability to work independently and cooperatively to solve problems.
- be accountable for his/her own learning, including setting goals and evaluating progress.
- display self-discipline, self-control, and work ethic which will enable him/her to be successful as a productive citizen in our society.
- demonstrate respect for his/her own uniqueness and self-worth and the uniqueness and self-worth of others.
- understand and practice democratic ideas and ideals.
- participate in authentically engaging activities which encourage learning.
- develop individual talents, curiosity, and creativity.

Expectations for Behavior

School-wide rules

- Follow all rules and regulations as found in the **CCSD Student Code of Conduct** (CCSD policy JICDA Code of Conduct).
- All electronic devices must remain silent (including, but not limited to cell phones, iPods, iPads, recording devices, etc.).
- No disorderly, dangerous, distracting conduct is allowed on campus at any time.
- Comply with all instructions given by administrators, teachers, and staff.
- Be in an appropriately assigned area at all times.
- Follow the dress code.
- Do not consume food, beverages, or gum in classrooms or hallways.
- Do not use profanity, crude, or insensitive language on campus.

Attendance Requirements

Student Attendance

As a result of the Education Improvement Act of 1984, guidelines have been established for student attendance and absences. Attendance is a requirement for promotion and/or credit. Students must attend 85 days of each 90-day term course to receive one unit of credit. No student who misses all or any portion of a school day, unless excused by the principal, shall be permitted to participate later that day or that evening in any extracurricular or school-sponsored, authorized or related activity or event.

Failure to attend class constitutes an absence. Students previously enrolled in the district and those residing in the state they are entering for the first time shall be counted absent without excuse (for promotion/credit consideration) for each day missed due to late enrollment. All absences are defined as lawful or unlawful. Students are not permitted to make up work for unlawful absences. A note from a parent/guardian or doctor must be provided within three days of an absence.

Student Absences

All excuses for absences must be documented in writing and on file in the attendance office. It is the responsibility of the student to bring in a note or fax from a parent or physician confirming the reason for the absence. All business with the attendance office must be conducted outside of class times. Taking class time to submit an excuse or to obtain an ID badge does not exempt a student from the attendance policy.

Notes for Student Absences

All absences will be listed as unverified or unlawful until the student petitions the attendance office to change the status of the absence with a written request and a verifiable excuse from a parent or guardian. If a student is absent for any reason and wishes days missed to count as excused absences, he/she must turn in their excuse no later than three days after the absence to the attendance office or the absence will remain as recorded (unverified/unlawful). Excuses for absences received after the designated deadlines may not be accepted.

Excuses are valid only for the date(s) of absence and must contain all of the following information:

- date(s) of absence(s),

- name of student as it appears on the permanent record,
- reason for absence,
- legal signature of parent or guardian, and
- a daytime contact phone number to be used for verification purposes.

Excuses must be presented in the attendance office before first period to provide verification of the excuse and a re-admission form for classes.

Lawful Absences

Per state law, lawful absences have been defined as follows:

- Students who are ill and whose attendance in school would endanger their health or the health of others may be temporarily excused from attendance.
- Emergency medical or dental appointments which cannot be scheduled outside of school hours. Beginning and ending times must be recorded on the appointment slip by the doctor's office and only the appointment time and minimum travel time will be excused.
- Students in whose immediate family there is serious illness or death.
- Students may be excused from attendance in school for recognized religious holidays of their faith.
- Students may be excused from attendance in school if they are required to be present in a court of law. Judge or attorney verification is required in writing.
- Students who are absent due to suspension(s).
- Students who have pre-arranged absences for other reasons and/or extreme hardships at the discretion of the principal.
- Students may be excused from attendance in class (or classes) for participation in activities representing the school if they have a passing average in each class they will miss and have not been excessively absent. All student absences for such school activities must have prior approval of the principal. Approved activities include state and national competitions and ceremonies honoring outstanding students. Note: approved field trips, students late due to bus problems, and students assigned to in-school suspension programs are not considered absent.

Unlawful Absences

Per state law, unlawful/unverified absences have been defined as follows:

- Students absent from school without the prior knowledge of the parent.
- Students absent from school without acceptable cause with parental knowledge. For example, a family vacation is an unlawful/unverified absence.
- Students suspended from the school bus and not reporting to school.
- Parental notes for student illnesses in excess of ten days which cannot be substantiated by medical statements.
- Routine appointments for medical, dental, or counseling services once a student has exceeded five absences per term course.

Make-Up Work

Students who are absent will be required to make up work missed in each class within one week's time. Only in extreme cases of a prolonged absence will students be given more than one week to complete work. A day's absence does not excuse a student from responsibility for all homework (to be made up on the student's return). Failure to turn in work may lead to failing classes.

It is the student's responsibility to obtain all make-up work from his/her teachers immediately upon return to school. Failure to obtain make-up work is no excuse for not completing missed work. All

students receive a Google account which can be used to communicate directly with teachers. If a student is going to be absent two or fewer days, they may get assignments from teachers upon returning to school. If a student is going to be absent more than two days, parents or students may call the school guidance office to provide assistance in getting assignments.

Check-in/sign out procedures

Students who are late to school must sign in with the attendance clerk and receive a tardy slip (excused or unexcused). Students will then proceed directly to their assigned class.

Students who leave school early must sign out with the attendance clerk. The parent or legal guardian must complete a sign-out form in order for the student to leave campus. Students may not leave with a person whose name does not appear on the student's emergency card. In some rare instances, a student may be permitted to leave with prior approval from the administration after personal contact has been made with the parent or guardian.

Chronic Illness

Parents of a student with a chronic illness must contact the school as early as possible in the school year that the necessary medical forms can be secured and filled out by the doctor. School officials may contact the doctor concerning the illness.

Written verification for a recurring illness must be supplied by a doctor and renewed each school year. Verification will go into effect the date the doctor verifies the condition. Even when the school has verification of a chronic illness, absences must be excused by standard procedures. Parents must send a note to the attendance office specifying whether the absence is directly related to the chronic illness condition.

Credit Denial

Credit for any course may be denied if a student does not meet attendance requirements. Credit will be denied regardless of whether absences are lawfully excused, unexcused, unlawful, unverified, or due to truancy. Exceptions for denial of credit are limited to:

- court intervention with appropriate documentation
- serious illness (chronic or long term) or a disabling injury with medical documentation
- death in the immediate family with appropriate documentation
- other extraordinary hardships with appropriate documentation

Credit Recovery

Students who have failed or lost credit due to attendance may be eligible to regain credit via an in-school or after-school credit recovery program. Eligibility will be determined by the final grade received in the course.

College Visits

NCHS seniors and juniors are permitted two college visit days with official documentation. Official college visit forms are available within the School Counseling office or from the college. These forms should be completed, stamped, and signed by college officials. Catalogs, brochures, and parent notes are not sufficient to document an official college visit.

Early Dismissal/Signing Out

Students are expected to attend all classes each day of the school year except for medical and family emergencies. Parental requests for a students' early dismissal is not an excuse for an absence. Students should bring the appropriate excuse back upon their return to school.

Students signing out will be given a pass to leave class at the appropriate time to report to the attendance office to meet their parents. Only students with verifiable lawful absences will be excused on pep rally days.

Students who find it necessary to leave school before the end of the day must present a note written by a parent/guardian for early dismissal to the attendance office before first period.

Notes presented after first period may not be honored.

- Each note should include the student's full name, signature of parent/guardian, reason for dismissal, and a phone number where the parent/guardian can be reached for verification of the early dismissal.
- An authorized individual must appear in the reception area to sign the student out. The person must present a valid photo identification to the receptionist.
- The student must be signed out at the attendance office before leaving school grounds.

If a student returns the same day from an early dismissal, he/she must sign in through the attendance office immediately upon returning to campus.

It is the student's responsibility to make up work missed due to the dismissal. In order to protect instructional time, students will not be called to the office or dismissed from class if it can be avoided. No students will be allowed to go to the office after 2:30pm for early dismissal.

Note: no student who misses all or any portion of a school day, unless excused by the principal, shall be permitted to participate later that day or that evening in any extracurricular or school-sponsored, authorized, or related activity or event.

Early-out/Late-in Privileges

Only seniors who have been proven for college and career ready. Students who do not abide by these rules may have the privilege revoked.

Early-Out Requirements

- Students must exit the building immediately after their last period class and may not cause disturbances or problems by their early dismissal.
- Students must leave the parking lot immediately. No loitering allowed in the parking lot or on campus.
- Students with Early-Out privileges must be aware of special bell schedules and must adjust accordingly. Special Bell schedules are necessary for advisement, special events, assemblies, and standardized testing.

Late-In Requirements

- Students may not arrive on campus more than ten minutes prior to their first class or cause disturbances or problems by their late arrival.
- Students must exit cars immediately upon arrival and report to the cafeteria.
- Students with Late-In privileges must be aware of announced special bell schedules and must adjust accordingly. Special Bell schedules are necessary for advisement, special events, assemblies, and standardized testing.

Tardiness to school

All students are expected to be on time everyday. If however, circumstances force a student to arrive to class after 8:30 am, he/she must check in through the attendance office. A student may be excused for being tardy a maximum of three times with a note from a parent or a guardian. Habitual tardiness may result in disciplinary action.

Discipline- School Wide

NCHS, utilizes Positive Behavior Intervention Supports (PBIS) to communicate behavioral expectations for all members of the Cougar Den. Students and Staff are expected to show Cougar PRIDE in all areas and actions while within the school community and general community.

- Be Prepared to learn and participate
- Have Respect for yourself and others
- Show Integrity by doing what is right, even when no one is watching
- Show Dedication to your education and achievement
- Display Empathy for others

Students are awarded points daily for showing PRIDE in the community and can exchange those points periodically for rewards.

The Student Code of Conduct and NCHS Progressive Discipline Plan are effective under the following circumstances:

- on the school grounds during, immediately before, or immediately after school hours.
- on the school grounds at any other time when the school is being used by a school group.
- off the school grounds at a school activity, function, or event.
- en route to and from school on a school bus or school vehicle.

Infractions/Consequences

Students will be expected to conduct themselves in an orderly, courteous, dignified, and respectful manner at all times. The administration must intervene when a student's behavior interferes with another student's learning, personal rights, or safety. Please note that the severity of a consequence increases as a student commits the same offense multiple times or as the level of offense increases. Consequences will be assigned in accordance with NCHS's Discipline Plan.

In-School Suspension

In-School Suspension (ISS) is designed to isolate the student from his/her peers and classroom setting so that the teacher may continue their lesson. Students who are assigned ISS for one or more days will report to the ISS room where they will complete all assignments in that alternative setting until the assigned consequence is met. *(Teachers are responsible for sending all necessary assignments before 8:30am to ISS for any student who is serving ISS for one or more days.)* The following rules apply in ISS:

- Bring the necessary material needed to complete all assignments.
- No talking/disrupting the ISS environment.
- Remain in your assigned seat unless otherwise directed by the ISS instructor.
- No food or drink is allowed unless for medical reasons (physician's note is needed).
- No electronic devices or cell phones. Cell phones are to be given to the ISS teacher upon entering ISS. Students will get their cell phones back once their time in ISS is completed.

- Computers are to be used only for school assignments. Inappropriate use of the computer will result in immediate disciplinary action.

Refusal to attend the assigned ISS, or removal from ISS, will result in immediate disciplinary action which could result in the student being sent home for the remainder of the day. If this occurs, the student must return with a parent/guardian to meet with administration.

Out-of-School Suspension

Students who are assigned Out-of-School Suspension (OSS) for one or more days may not return to campus until their suspension is completed. This includes athletic, club activities, and all other extracurricular activities. Students found to be on campus during their suspension may be charged with trespassing or face additional school-based consequences.

All students returning from OSS must meet with a grade-level administrator before returning to school and may be required to sign a behavioral contract.

According to CCSD School Board policy, students are entitled to make-up all work missed due to OSS. However, students must complete all work within a calendar week's time and are responsible for asking teachers for this work.

If students violate the law or pose a threat to property or the well-being of other students and staff, law enforcement will be notified; and law enforcement will follow their established protocol. While on suspension or awaiting an expulsion hearing, students are not allowed on school grounds and will not attend school or school district activities.

Disciplinary Probation

The Department of Alternative Programs and Services (DAP), the Executive Director of the Secondary Learning Community, or the local constituent Board of Trustees may place a student who has been found to be in violation of the *Student Code of Conduct* on disciplinary probation. Notice of such action shall be given to students and parents. A parent conference shall be held in order to explain the guidelines for probation. The parent and student shall sign an acknowledgment of the disciplinary probation.

During the probation period, the student may be denied the privilege of participating in or attending extracurricular activities. At the close of the probationary period, the individual case shall be reviewed; and the student may regain all privileges. If the student is further involved in an infraction of school rules during the probationary period, he/she shall be suspended and/or recommended to the Department of Alternative Programs for expulsion.

Expulsion

The term "expulsion" means the forfeiture of a student's right to attend school in the Charleston County School District. A student expelled from any constituent district shall be ineligible to attend school in any other constituent district. Every expelled student shall have the right to petition for readmission for the succeeding school year. Once the expulsion process is initiated and prior to the hearing before the constituent board, a student cannot withdraw from school and enter another public school in Charleston County to avoid expulsion. Authority to expel a student rests with the constituent board of trustees. Any student who has been expelled may not enter any CCSD school campus without prior administrative approval. A student entering the campus without prior administrative permission is subject to arrest.

(please note: NCHS does not determine a student's arrest. It is solely a SRO/police prerogative).

Video Surveillance

As part of NCHS's safety and supervision plan, the school and immediate campus are monitored by video surveillance equipment. Tampering or otherwise altering video equipment will result in disciplinary action, restitution, and possible arrest. Information gathered via video surveillance may be used in investigating student rule violations and criminal activity.

School Bus Conduct

Students are to conduct themselves during bus transport in a manner consistent with established standards for safety and classroom behavior. School buses and bus stops are extensions of NCHS's campus. All bus riders must cooperate fully with bus drivers and observe all bus rules and regulations. Bus drivers represent the school's authority and are responsible for passenger students' safety .

All school rules apply to bus conduct. Students who throw items from buses are subject to suspension of bus privileges for the school year, expulsion, and arrest. Students not adhering to established bus usage rules will be referred for disciplinary action.

Students who wish to ride a bus to a friend's and/or relative's house must present a written parent request to an administrator for pre-approval. The contracted bus company has no obligation to transport students to locations other than the students' primary residence.

Guidelines for Appropriate Areas on Campus

- Students are to remain on campus until officially dismissed.
- Prior to 8:00am, students may only enter the building with a verifiable pass from a teacher.
- Students are not allowed in parking lots or surrounding areas during school hours. Students who need to go to the parking lot during school hours must receive written permission from an administrator. When students arrive early, they should lock their vehicle and leave the parking lot immediately.
- Students who arrive early may wait in the cafeteria for school to begin.
- Students are not allowed in classroom areas or gym areas during lunch periods. Students are not allowed to remain in building restrooms during lunch periods, and should utilize restrooms adjacent to the cafeteria during their lunch period if necessary.
- Students are not allowed in faculty restrooms/workrooms.
- School policy restricts loitering in or near restrooms, vacant classrooms, storage areas, hallways, school store, areas near the foyer, and stair-wells.
- Students who are dismissed early may not loiter in front of the building.
- Athletic and practice fields, tennis courts, and areas between the school building are off limits to students during the school day unless accompanied by a staff member.
- All areas of the Performing Arts Center are off limits to students unless accompanied by a staff member.

Supervision of Students

Supervision will be provided in designated areas before and after regular school time for classes and extracurricular activities. Supervision will be provided for students who ride buses upon their arrival and until such time as buses depart at the end of the school day. All other students should arrive no earlier

than 7:50am on school days.

Supervision will be provided for students participating in extracurricular activities 10 minutes prior to the designated arrival time and up to 15 minutes after the conclusion of the activity. This will include time which may be required for dressing after athletic events. Students who repeatedly loiter on school premises after the designated time for supervision may be excluded from attending future extracurricular activities and subject to disciplinary action/arrest for loitering.

School officials are not required to maintain direct supervision of spectators before or after an extracurricular activity. Students must be picked up within 15 minutes after the conclusion of an event.

Loss of Privileges

For juniors and seniors fighting on or off campus (with verified proof for the latter), they will not be able to attend prom or participate in senior week activities. All other students will be governed according to the student conduct policy. In addition, students who cut class three or more times or tardy to classes 10 or more times will not be able to attend extra-curricular events for the duration of that semester.

Delivery of Items to Students

NCHS will not accept the delivery of flowers, balloons, food, or other items from individuals or commercial establishments for delivery to students. Parents and friends should arrange for these items to be delivered to the home of the student. Items such as balloons, bouquets, or other arrangements will not be allowed on campus and will be confiscated and sent to the front office.

Sexual Harassment

Sexual harassment is any inappropriate, unwelcome sexual advances, request for sexual favors, and other verbal or physical conduct of a sexual nature directed by a student to another student, an adult to a student, or a student to an adult when:

- A student is requested to submit to such conduct as a condition of the student's grades, promotion, opportunities, privileges, and any other benefits related to his/her education;
- A student is affected by decisions based on submitting or rejecting such conduct;
- A student's academic performance is affected by such conduct; and
- A student is affected by the hostile environment created by such conduct

Physical Harassment

- Deliberately standing in someone's way, standing too closely, or following a person to create a hostile environment
- Deliberately bumping or brushing against a person
- Unwanted grabbing, hugging, kissing, fondling, or similarly touching a person in any way

Verbal Harassment

- Sexual jokes, remarks, stories, rumors, or comments about a person's body
- Blackmail, threats or insults of a sexual nature
- Written material such as notes, letters, or graffiti with sexual overtones
- Whistles or offensive noises

Nonverbal Harassment

- Drawings, pictures, or photographs with sexual content

- Staring at a person's body and obscene gestures

Rights

A student who believes he or she has been harassed has the following rights:

- To have someone of his or her choice present when he or she talks to the complaint manager;
- To avoid a face-to-face meeting with the harasser at the time of first report;
- To be listened to and taken seriously; and
- To stop the interview and take the complaint to another or higher authority.

A student accused of sexual harassment has the right to do the following:

- To have someone of his or her choice present when talking with the complaint manager;
- To be given the name of the person making the complaint;
- To be given the specifics of the allegations;
- To provide names of persons to whom the investigator may want to speak and/or interview;
- To be informed as to the progress of the investigation

Procedures

A complaint may be made verbally or in writing to Mr. Boyer (males) or Ms. Anderson (females), the designated School Complaint Manager. A student who has a complaint should:

- Talk to someone you trust: parents, guidance counselor, principal, teacher, or school nurse;
- Report the incident immediately to the Complaint Manager;
- Write down what happened and what was said or done in detail;
- Offer the names of others who may have witnessed or experienced the same type of harassment; and
- Tell the complaint manager what you would like to see happen to stop the harassment

Student Appeals Process

Every student is entitled to due process in discipline matters and has the right to appeal disciplinary actions according to the CCSD Student Code of Conduct. All appeals go to the students' supervising building administrator.

School Safety, Emergencies, & Student Health

Emergency Drills

State law requires the following emergency drills to be conducted during the academic calendar year:

- One fire drill each month
- Two lockdown drills (one during each semester)
- One earthquake drill
- One tornado drill

Drills may occur at any time of the day. Any time the fire signal sounds, everyone in the building should consider it to be a real fire or emergency. The main objective is to evacuate the building as rapidly as possible in a safe, orderly manner. Instructions are posted in each classroom. During such an alarm, students should follow teachers' instructions very carefully. Students should walk, not run, and move quickly without pushing or shoving. If students are not with their class when the alarm sounds, they should join another class and remain with the class until he/she is out of the building. Students can then get permission from that teacher to join his/her regular class. During this time, students are to refrain from using cellphones. An announcement will sound to let students know when it is safe to return to

class for fire, tornado, earthquake, lockout and evacuate drills.

Each classroom teacher will review fire, earthquake, tornado, lockout, lockdown, and evacuate drill evacuation plans. To prevent a possible tragedy, all individuals must cooperate to insure everyone knows the proper procedure in case of an emergency.

Searches and Interrogations

In accordance with the laws of the State of South Carolina, any person entering the premises of any school shall be deemed to have consented to a reasonable search of his or her person and effects. School principals or their designees may conduct reasonable searches on school property of lockers, desks, vehicles, and personal belongings such as purses, backpacks, wallets, and satchels with or without probable cause. School principals or their designees may conduct reasonable searches of the person and property of visitors on school premises. (State 16-3-1040)

While students do not lose their constitutional rights upon entering school premises, a search may be conducted when administrators have a belief, reasonable under the circumstances, that a student has committed a crime, or is in violation of a school rule, and that such a search will reveal contraband or evidence of a violation of a school rule or a criminal law.

Furthermore, any search must be reasonable in scope given the age and sex of the student and the nature of the alleged infraction. If deemed appropriate by the administration, a hand-held metal detector may be utilized to assist in student searches.

Students are provided lockers to use during the school year. However, schools retain ownership of lockers; and school officials may conduct unannounced searches at any time to maintain health and safety.

Weapons, liquor, wine, beer, stolen property, contraband, or controlled substances found in such searches shall be seized by school officials, the appropriate police agency notified, and the student assigned appropriate disciplinary consequences.

Throughout the school year, NCHS in conjunction with the NCPD will conduct random searches and seizures. These searches are to promote the continual safety of students and staff. They will be unannounced and can occur at any time of day.

Drug Prevention Dogs

CCSD and the North Charleston Police Department reserve the right to have drug prevention officers and drug dogs search the building and its other premises. An officer of the North Charleston Police Department and a dog trained to detect drugs may visit a school to inspect lockers and automobiles parked on the premises. The principal or a designee will accompany the officer while on the school grounds.

Law Enforcement Notification

In addition to other provisions required by law or by regulation of the State Board of Education, school administrators must contact law enforcement authorities immediately upon notice that a person is engaging or has engaged in activities on school property or at school sanctioned or sponsored activities

which may result or results in injury or serious threat of injury to the person or to another person or his/her property as defined in local board policy.

South Carolina School Safety Act

The South Carolina Safe Schools Act of 1990 makes it a criminal offense to distribute a controlled substance within a radius of one-half mile of grounds of a public school. The penalty is up to a \$10,000.00 fine or 10 years imprisonment or both. The penalty is greater if the substance involved is crack cocaine.

Carrying a weapon on school property is a felony which carries a \$3,000.00 fine and a maximum prison term of five (5) years. The act also provides that it is unlawful for anyone to knowingly and willfully deliver or convey to a public official, teacher or principal any letter, document, etc. which contains a threat of death or bodily harm to the person or a member of the person's immediate family.

Accidents, Emergencies, and Medical Conditions

Every effort is made to prevent accidents and provide for the safety and security of all students. If an accident occurs, the procedure will be as follows: authorized school personnel will administer first aid. If the accident or illness is considered serious or if the student is uncomfortable, a parent will be called. No child who is ill or injured will be sent home alone. If a parent cannot be reached, the school will follow parents' directions on the enrollment card and consent forms to secure an individual to pick up the child or to secure emergency medical treatment if needed.

It is important that NCHS has students' current addresses and phone numbers at all times. This information is important in cases of emergency.

School personnel should be made aware of medical and allergic conditions and be provided with the name of a contact person who can be reached at all times. Students who have been sick the previous night should only attend school if sufficiently recovered.

Emergency Cards

Each parent/guardian should fill out the student's emergency card completely. It is crucial that emergency contacts are individuals who are easily reached and have access to transportation should an emergency arise. A student's significant health problems should be noted on the emergency card. The emergency card authorizes the school to obtain emergency medical care in case of a serious accident, injury, or medical situation and is kept on file with the school nurse.

Immunizations

All students are required to meet state and local immunization requirements and to provide documentation of such in order to attend NCH. Questions regarding immunization should be directed to the school nurse.

Medicine

Long term (over two weeks) prescription and non-prescription medications require a completed and signed CCSD Medication Permission Request Form or written orders from a physician/legal prescriber. These forms are available from the school nurse, the physician, and CCSD website (<http://www.ccsdschools.com>). Medications prescribed for a shorter term (two weeks or less) may be administered to those who present the medication in a pharmacy-labeled container with required information, plus written permission from the parent or legal guardian (i.e. antibiotics, pain relievers for

braces or injuries, etc.). All medications must be given to the school nurse in the original prescription containers with labels and instructions. Students who must carry medicine due to life threatening conditions (as verified in writing by a physician) must have the prior written permission of the school nurse and principal with them at all times.

School Nurse/Clinic

A student who becomes ill while at school may obtain a pass from his/her classroom teacher to report to the nurse where arrangements will be made for the student to go home as soon as a parent/guardian can be reached. Every effort will be made to contact parents to help get a sick student home. It is important for parents to give the school telephone numbers where they can be reached in case of their child's illness.

In the best interest of other students and staff, NCHS requests that a student remain at home if he/she is sick. A child should be fever-free for 24 hours without medication before returning to school after an illness.

A parent should inform his/her child's counselor at the school at the beginning of the year if a student has a special physical or mental condition which may need attention. This information should be accurate and up-to-date. Please notify the school of changes in your child's health status anytime during the school year.

School Dress Code

Students are responsible for dressing in an appropriate manner at all times while on school campus or while involved in a school or district sponsored event/activity. Wearing appropriate attire promotes a positive influence on the school climate. In addition to clothing, hats, and shoes, student attire includes jewelry, emblem, badge, symbol, sign, comment, or other items worn or displayed by an individual. CCS board policy states the board "reserves the right to bar from school students whose personal appearance is disruptive to the educational processes and orderly operation of the school." Discretion to formulate reasonable dress codes is left to the administration of individual schools. NCHS has implemented a dress code policy which will be enforced. Students are expected to adhere to the school dress code everyday.

The following items are approved student attire:

- Properly fitted shirts or pants.
- Shorts, dresses and skirts must touch the top of the knees.
- Fingertip length is defined as the area of the leg where fingertips touch the hemline of the shorts or skirts while standing upright with shoulders aligned with the body.
- Shirts and blouses must be appropriately buttoned. Sweaters, vests, jacket shirts, and sweatshirts are exceptions.
- If belts are worn, they must be worn at an appropriate level, buckled, and tucked in loops.
- Undergarments shall not be exposed at any time.
- Shoes shall be worn at all times. Shoes must be affixed to the foot at both the toe and heel.
- Clothing shall not reveal bare skin between upper chest and mid-thigh.

The following items are prohibited and should not be worn as part of a student's attire:

- Earphones, Beats, AirPods, Bluetooth Speakers, Lighter Leashes

- Oversized belt buckles, belt- chains and neck-chains
- Scarves, bandanas, hats, hair bonnets, koofies, and/or headbands (no headgear) - If there is a medical reason for a student to wear one of the items listed, a letter from a physician will need to be provided to the principal
- Sunglasses
- Jumpsuits or coveralls
- Gloves (before entering the building the gloves must be removed)
- Clothing or other attire with words or images depicting or relating to tobacco, drugs, or alcohol
- Clothing or other attire displaying inflammatory, suggestive, racial, or other inappropriate writing, advertising, or artwork
- Clothing or other attire displaying profanity, obscenity, violence, weapons, symbols of hate, or offensive content
- Clothing, jewelry, accessories, and/or manner of grooming which indicates or implies gang membership or affiliation
- Loungewear, pajamas, slides, or bedroom slippers
- Shirts, tops, or dresses which are backless, strapless, halter-style, cut-out, bare shouldered, or spaghetti straps
- Heels in excess of one inch
- Blankets

Student Identification Badges

- ID badges must be worn at all times around students' necks while on campus. Any variance from this must be approved by the administration. The ID badge is property of NCHS and is non-transferable and must be surrendered at the request of a staff member.
- Teachers should observe students at the beginning of each class for compliance to the policy. In the event there is a student without an ID badge, teachers should contact the main office.
- A replacement charge of \$5.00 is assessed for lost, defaced, and/or damaged cards after the second issuance. Failure to display the ID badge properly, purposely damaging the ID badge, wearing another student's ID badge, or failure to pay ID badge obligations, etc. will result in disciplinary action. Refusal to wear the ID badge will result in disciplinary action.
- It is the responsibility of the student to purchase a replacement ID from the designated area upon entering the campus if he/she forgets their ID badge. Temporary ID badges can be purchased for \$1.00 while replacement ID badges can be purchased for \$5.00. A student who does not comply with the ID badge policy will face disciplinary action.

Academic Expectations

Credits and Promotion

Promoted to Grade 9	0 Units: Must pass 8th grade
Promoted to Grade 10	6 Units: Must include English 1 and 1 unit of math
Promoted to Grade 11	12 Units:

	Must include English 1 & 2, 2 units of math, and 1 unit of science
Promoted to Grade 12	18 Units: Must include English 1, 2, & 3, 3 units of math, 2 units of science. Have all courses needed to graduate by the end of the school year.

South Carolina High School Diploma Requirements

In order to receive a South Carolina state diploma and participate in North Charleston High School's graduation ceremony, a student must earn the following twenty four Carnegie units: (State Regulation 43-259)

Subject	Diploma Requirements	End of Course Examination
English/ Language Arts	4.0 Credits	English 2
Mathematics	4.0 Credits	Algebra 1
Science	3.0 Credits	Biology 1
U.S. History and Constitution	1.0 Credit	U.S. History and Constitution
Economics	0.5 Credit	none
U.S. Government	0.5 Credit	
Other Social Studies	1.0 Credit	
*Computer Science	1.0 Credit	
Physical Education: or JROTC	1.0 Credit	
**Foreign Language or Career and Technology Education	1.0 Credit	
***Electives- Must include Comprehensive Health	7.0 Credits	
****TOTAL	24 Credits	

*Keyboarding may count up to one-half unit of the computer science requirement. The student must demonstrate computer literacy as determined by local school district policy.

**The student in a College Prep program must earn one unit in a foreign language. (Most four year colleges/universities require at least two units of the same foreign language.) If a student does not plan to enter college, than one unit in career and technology education beyond the computer science unit must be earned.

The student must complete a study of and pass an examination on the principles of the United States Constitution, the Declaration of Independence, the Federalist papers, and American institution and ideals. The instruction shall be given for a period of at least one year or its equivalent, either within the required U.S. History course and/or within another course using a suitable text recommended by the State Superintendent of Education and approved by the State Board of Education(SBE)

South Carolina Four Year College Requirements

Students planning to attend four-year public colleges and universities in South Carolina must meet the following requirements. Students interested in attending other four-year colleges should contact that

schools' admissions office for specific admission requirements. Additional courses may be required.

Subject	Diploma Requirements
English/Language Arts	4.0 Credits
Mathematics	4.0 Credits* <ul style="list-style-type: none"> - CP Algebra1 or Foundations in Algebra & Intermediate Algebra - Geometry - Algebra 2 - 4th higher-level math class
*Science	4.0 Credits** <ul style="list-style-type: none"> - Earth Science - 2 from Biology, Chemistry or Physics - The fourth course may be from the same field as the first 2 or from an Adv. Environmental Science with lab or Marine Biology with lab for which biology and/or chemistry is a prerequisite.
U.S.History and Constitution	1.0 Credit
Economics	0.5 Credit
U.S. Government	0.5 Credit
Other Social Studies	1.0 Credit
Computer Science	1.0 Credit
Physical Education: or JROTC & Health	1.0 Credit
**Foreign Language or Career and Technology Education	1.0 Credit <ul style="list-style-type: none"> - 2 units of the same language; some four year universities may require 3 units of the same foreign language for admission.
Electives	8.0 Credits <ul style="list-style-type: none"> - 1 unit of Fine Arts - 1 additional credit****
****TOTAL	26 Credits

*A fourth higher-level mathematics course should be selected from among Algebra 3/trigonometry, precalculus, calculus, statistics, discrete mathematics, or a capstone mathematics course and should be taken during the senior year.

**Two units must be taken in two different fields of the physical or life sciences and selected from among biology, chemistry, or physics. The third unit may be from the same field as one of the first two units (biology, chemistry, or physics) or from any laboratory science for which biology and/or chemistry is a prerequisite. Courses in earth science, general physical science, or introductory or general environmental science for which biology and/or chemistry is not a prerequisite will not meet this requirement. It is strongly recommended that students take as a prerequisite to the three required units of laboratory science outlined in this section. It is also strongly recommended that students desiring to pursue careers in science, mathematics, engineering or technology take one course in all three fields.

***One unit in Appreciation of, History of, or Performance in one of the fine arts.

****One unit must be taken as an elective. A college preparatory course in Computer Science (i.e., one involving significant programming content, not simply keyboarding) is strongly recommended for this

elective. Other acceptable electives include college preparatory courses in English, fine arts; foreign languages; social studies; humanities; laboratory science (excluding earth science, general physical science, general environmental science, or other introductory science course for which biology and/or chemistry is not a prerequisite); or mathematics above the level of Algebra 2.

Grading

The Uniform Grading Policy utilizes the numeric grade as the basis for grade point averages throughout their high school careers. This system is as follows:

Number Grade	Letter Grade	Grade Point Average
100- 90	A	4.0
89- 80	B	3.0
79- 70	C	2.0
69- 60	D	1.0
59- 0	F	0.0

Parents who have questions or concerns about their child's performance should contact the school counseling department who works with their student(s).

Students who receive grades other than those listed above receive fractions of quality points. For example, a student who earns an 88 in a particular class will receive approximately 3.4 quality points for that class during the marking period. GPA is calculated at the end of each semester and is used for student rank.

Quality points are weighted higher for honors-level and Advanced Placement level courses.

Exams

Exams constitute 20% of a course's final grade, and will be given at the conclusion of each particular course. No more than two exams may be administered in any one school day. EOC exams are typically given two weeks before the conclusion of each semester.

Students in grades 9–12 take cumulative, standards-based, end-of-course examinations. When applicable, schools administer State End-of-Course tests required by the S.C. Educational Accountability Act. No student may exempt a State End-of-Course Exam. Cumulative examinations have a computational weight of 20 percent of the final average.

Policy IKAA

The superintendent may exempt from final examinations only seniors enrolled in courses earning a full Carnegie unit both first and second semesters for high school diploma credit who have an average of 90 or above for the second semester course, effective August 19, 2016. All underclassmen students will take final examinations. The superintendent may not exempt students from final advanced placement examinations, state end of course examinations, or one-semester/one-half Carnegie unit course examinations.

Academic Dishonesty

When a student becomes involved in cheating or plagiarism on assigned work, or engages in any behavior that could invalidate test results, the teacher will give the student an "F" on that work. The teacher will not provide an opportunity for the student to make up such work, nor will the student be given additional assignments to improve their grade in that particular subject. Students who improperly receive or provide help will be charged with cheating. The teacher will notify parents of such students and provide documentation of the incident.

Schedule changes

Students are encouraged to consider their course selections carefully during registration. Teacher assignments, course offerings, and class sizes are determined via registration information. Choices of specific teachers will **not** be honored. Schedules will not be changed to accommodate jobs after school. Dropping a class may adversely affect a student's eligibility for athletics and other interscholastic competition. At the end of the spring term, students may not request changes for the following school year except:

- When a particular credit is needed for graduation.
- When a particular credit has been earned in summer school.
- When a student has not passed a prerequisite for a particular course.
- When a student has previously failed a subject with a particular teacher.

Homework

Students are likely to have some form of homework each day. There are several reasons for teachers to assign homework regularly and for students to use an agenda. These reasons include but are not limited to:

- To provide extra practice on learned skills.
- To provide further learning in areas covered in class.
- To provide opportunity for growth in responsibility.
- To provide an opportunity to see what your child is studying and how well he/she is doing.

NCHS believes learning is important and learning should continue after school hours. Daily homework should not be viewed as a punishment but rather to encourage and extend learning. Homework comprises no more than 10% of a course grade.

Online Learning

Throughout the school year, it may become necessary for students to receive some or all instruction via on-line learning modules.

Special Services

Rehabilitation Act of 1973 (Section 504) - Section 504 is an act which prohibits discrimination against persons with a handicap in programs receiving federal financial assistance. This act defines a person with a handicap as anyone who:

- has a mental or physical impairment which substantially limits one or more major life activities (major life activities include caring for oneself, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning and working);
- has a record of such impairment; or is regarded as having such impairment

In order to fulfill its obligation under section 504, CCSO recognizes a responsibility to avoid discrimination in policies and practices regarding its personnel and students. No discrimination against

any person with a handicap will knowingly be permitted in any of the programs and practices in the school system. The school district has specific responsibilities under the Act, which include the responsibility to identify, evaluate, and, if the child is determined to be eligible under section 504, to afford access to appropriate educational services. Parents of students who may be eligible for accommodations under Section 504 may assist in this process by contacting their child's guidance counselor. If the parent or guardian disagrees with the determination made by the professional staff of the school district, he/she has the right to a hearing with an impartial hearing officer.

EEO/Title IX/Section 504 Statement - It is the policy of CCSD not to discriminate on the basis of race as required by Title VI of the Civil Rights Act of 1964, on the basis of sex as required by Title IX of the 1972 Education Amendments, or on the basis of handicap as required by Section 504 of the Rehabilitation Act of 1973; Individuals with Disabilities Education Act, PL10-476; and other Civil Rights Laws.

Exceptional Education Services - Students who qualify for exceptional education services must have an Individual Education Plan (IEP). The following three programs exist for students who qualify:

- Credential Placement - This transitional program is designed to assist students in reaching their academic and vocational potential. Training in employability and life skills is stressed. These students are eligible for a Charleston County Certificate of Achievement or a CCSD Employment Credential.
- Diploma Placement - This program is designed to assist students academically through IEP goals and objectives. These students learn alongside non-exceptional students in general education classes with co-teaching in math and/or english. They may also be recommended to attend one period of Academic Seminar (resource) for support with missing academic skills. These students will be able to use resource credits as electives in a Technical Preparatory, College Preparatory, or other specially designed program.
- Low Incidence - This program is designed to assist students functionally and academically through IEP goals and objectives. Students in this program work on life skills that include skills necessary for independent living and self care in addition to academic skills. These students are integrated with their general education peers at a minimum of one period daily for an elective period. In addition, they are involved in events within the North Charleston Community through the City of North Charleston Recreation Department.

General Information

Assembly Programs

Periodically, students will report to the auditorium or gym for meetings or special presentations. To ensure all students may benefit from programs, students in attendance must follow these expectations:

- Enter the area as quickly, orderly, and remain quiet throughout the program.
- Sit appropriately and remain seated during the entire program unless or until they have permission to stand.
- Show respect for each speaker or performance by not talking to other students and not blurting out remarks.
- Students not following these guidelines may be removed from the specified area and disciplined.

Student network & Google login ID:

A gmail address is comprised of the first three characters of the student's last name, followed by the first three characters of the first name, followed by the last four digits of the student PowerSchool ID. For

example, if a student's name is John Smith and his Power School ID is 24684857, his network ID would be smijoh4857. His Google email address would be smijoh4857@ccsdschools.com. Prior to schools' starting, all K-12 student passwords will be set to school.

Note: The first time a student logs into the network he/she will be required to change his/her password.

- Passwords must be at least 6 characters in length.
- Students' "network" password will be the same for their Google account.

Athletic Events

Athletic event schedules are available from the athletic director. Schedules are also available on the NCHS Athletics Facebook Page. Tickets for individual games are sold at the gate. A special athletic pass is available for purchase from the athletic director. This pass will provide admission to all regular season home athletic events.

There is a clear bag policy at all athletic events. Bookbags and large purses will not be permitted.

Building Hours

The building will be open for students from 8:00 am to 3:35 pm. Students are not permitted in the building at other times unless supervised. For safety and security reasons, all students not under the direct supervision of a staff member must exit the campus by 3:35 pm.

Cafeteria

During the school year, NCHS's cafeteria will serve breakfast and lunch. Information regarding which lunch a student should attend will be communicated via the student's schedule. During breakfast and lunch periods, students are expected to:

- keep places in line (no cutting).
- display proper table manners.
- sit appropriately at the table (not on table-tops).
- keep the cafeteria clean by wiping their area clean after use and throwing waste into the proper receptacle.
- use appropriate language and volume levels.
- students are not permitted to take food outside of the cafeteria.

Changes of address/updating information

It is critical that NCHS has updated and accurate contact information. Please provide an accurate address, phone number, email, name of parent/guardian, and emergency contact at the beginning of the year, and to update information if needed.

Clubs/Academic Teams

Clubs may be available for students but may be contingent upon student interest and/or available sponsors. As with interscholastic sports, academic and behavioral guidelines must be met in order for students to participate and remain involved with the activities. Most involve after school practice or preparation.

By law, all clubs must meet the following requirements:

- It must be related to some school function either academic or service oriented.
- It must be open to all students and not discriminate on the basis of race, gender, or religion. The law prohibits "secret societies" at public schools. Clubs may not choose their own members. There must

be an open application process which considers factors related to the club's purpose.

- It must be approved by the principal and/or activities director.
- It must have a constitution approved by the student council.
- It must meet CCSD eligibility-membership requirements.
- It must have an on-campus faculty sponsor present at all meetings.
- It must schedule meeting dates, times, and locations.

State law gives schools the authority to ban clubs which do not meet these requirements. Initiations and hazing activities are strictly prohibited. Outside organizations may not conduct meetings, initiation activities, or fundraisers on campus.

Elevator Use

Only students who have a medical excuse on file with the school nurse may ride the elevator. Students must provide the nurse with a doctor's note stating the duration of elevator privileges. Unauthorized use of the elevator may result in disciplinary action.

Environmental and Facility Responsibility

Students must respect the natural environment of the campus. Students must not approach, apprehend, or harm in any way the natural wildlife on campus. Damage to the campus environment may result in consequences based on the PDP. Use of furniture must be for its intended purpose. Students will not be permitted to stand on or abuse interior or exterior furniture, fixtures or equipment. In addition, no adhesive material may be used on interior or exterior walls or furnishings. Damage to the facility may result in a recommendation for expulsion.

Family Rights and Privacy Act

Students' records are managed in a confidential manner as required by the Family Educational Rights and Privacy Act of 1974. Regulations and procedures for compliance of this act are provided through CCSD Board policy. A copy of this policy may be obtained upon request to the school principal or the district office.

Field Trips

When on school trips, students are subject to all school rules and regulations. They are expected to represent themselves, school, and community in an exemplary manner. All field trip forms must be signed and returned at least one week before the trip. Students may be denied the privilege to attend field trips based on documented academic or behavioral concerns.

Gifts and Deliveries

Students are discouraged from the exchange of gifts among peers and the giving of gifts to teachers while at school. Balloons or flowers delivered to the school are strictly prohibited. These items will not be delivered to the classroom and cannot be taken home by bus. The school will neither accept nor deliver food to students.

Hall Passes

Students are not permitted within the hallways during class periods unless they are accompanied by a faculty/staff member or have a signed pass. Passes must be written within the student agenda. Passes will not be written during the first 15 minutes and last 15 minutes of the class period. Verbal permission

is not acceptable. The student must go directly to and return promptly from their destination. Students found in areas without permission may be disciplined.

Hall and Stairway Behavior

Hallways, corridors, and stairways may be congested during the exchange of classes. All students should maintain continual movement as they proceed to class. Students should always walk on the right side of the hallways and stairwells. "Hanging Out" in the hallway or by walls or stopping to socialize before school or during a class change in the hallway or stairwell will be considered loitering in an unauthorized area. Students should refrain from standing in the middle of the hall or at intersections of halls. Running, swearing or speaking loudly in the halls or stairwells is not appropriate. Horseplay and physical contact of any sort is prohibited.

Hall Roaming/Loitering

Hall roaming and loitering are unacceptable. Loitering is defined as the act of being in an unauthorized place, lingering aimlessly in or about the school in unauthorized or unsupervised areas (parking lot, walkways, courtyard), or refusing to leave when directed to do so by school staff or security personnel. Students must have a pass if they are somewhere other than where they are designated to be. Students who violate this rule are subject to disciplinary action.

Interscholastic Sports

Students who were seated or retained in a grade are ineligible to participate in interscholastic sports activities. Students engaging in athletic competition, which is sponsored by the school or played under the name of the school, shall be required to furnish documents and forms described below:

- Parent permission form with sports checked and signed by your parents AND you.
- Physical form filled out and signed by your doctor. This must be dated May 1st or later.
- Birth Certificate: A certified state, county, or city birth certificate (original-not a copy) must be turned in before students can participate in sports. If your birth certificate must be ordered, NCHS can give the address and list of necessary information to get a certificate.

Internet Use

The student handbook contains guidelines and policies for the use of technology resources at NCHS. Before students are permitted to use these resources, the form (found in the back of this handbook) must be completed and signed by the student's parent or guardian. Without the signed permission form, the student will not be given access to the Internet.

Library/Media Center

The media center is open daily from 8:00am to 3:35pm. Reading materials, reference works, and information technology are accessible. During the school day, students must have a pass to the media center from a subject teacher. Passes are not accepted from substitute teachers. A pass is required before or after school. If a student leaves the media center for any reason, he/she must have another pass to return. Books may be checked out for two weeks and renewed upon return. Students must pay for books which are lost or damaged. In order to use the Internet, students must have a signed form from their parents and a pass from the teacher assigning the project in their agenda.

Lockers

Parents/guardians and/or students can request a locker from the appropriate assistant principal. Should a locker be issued, students will be required to keep lockers locked at all times. The door of a locker

should be closed securely after opening and the lock spun. Lockers should not be used to store personal items of value. Additionally, students should never leave valuables unattended. Students should not share lockers or give their locker combination to others. The school will not assume responsibility for the loss of student property left in the locker or anywhere else on campus. School personnel may, from time to time, inspect student lockers. The replacement cost for a lock is \$10.00.

Lost and Found

Found items will be kept in a secure area near the main office. Students who have lost clothing, books, etc. should check the lost and found. Students are to cooperate by turning in all articles which are found. At the end of school, all unclaimed items will be given to a worthy organization. All textbooks found will be taken to the bookroom. South Carolina State Law requires parents to pay for missing books, that this requirement must be complied with before the new books are issued. If lost textbooks are found after having paid for new ones, refund checks will be issued to the parents with receipts.

Lunch Program

NCHS serves both breakfast and lunch. Breakfast and lunch are provided to all students in the school cafeteria. Students must scan their ID as they go through the line. All students must eat within the cafeteria. Those who do not choose to eat the cafeteria lunch may purchase from the alternative items line. Those who are getting a full lunch may purchase additional individual items. These additional items are available for cash only. All school lunches meet federal guidelines for school lunch programs and consist of food from the basic food groups. The cafeteria offers a variety of juices, whole milk, and chocolate milk with the lunch menu.

Materials Needed/Suggested

All students should carry their student handbook at all times when on campus. Students are required to furnish their own materials in certain classes which have special requirements. Generally, these materials may include:

- notebook and paper
- pencils/pens

Messages

To avoid interrupting classes, messages will be delivered directly to students during emergencies. School-wide announcements are made only at the beginning and end of each day.

Moment of Silence/Pledge of Allegiance

In 1994, the South Carolina Legislature passed a law mandating the observance of a full minute of silence each day in schools. Additionally, the Pledge of Allegiance will be recited on a daily basis. Students are expected to stand respectfully during the daily observance.

Parent Conferences

Parents with concerns which require input or advisement of faculty and staff are encouraged to contact the school counseling office (843-745-7140) to schedule a conference with the teacher(s) and administrator(s). Guidance or another school representative will schedule the conference, giving teachers at least 24 hours advance notice. Parents are encouraged to contact teachers directly via email.

Personal Property

NCHS is not responsible for books or personal belongings which are misplaced or stolen from campus.

This includes but is not limited to items left within classrooms, lockers, and vehicles. NCHS will not investigate the theft or loss of items forbidden by CCSD policies, including electronic devices or other contraband items.

Posting or Distribution of Materials

All public announcements, signs, brochures or flyers must be approved by an administrator before being displayed/distributed on campus. No permanently adhesive material may be used on interior or exterior walls or furnishings to post materials. Infractions will result in administrative action.

Release of Student Information

The following information is eligible for release upon request by legitimate organizations at the discretion of the school principal and permission of the parent/guardian: student name, address, telephone number, date and place of birth, subjects of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance (on both an annual and daily basis), diplomas and awards received, and the most recent previous educational agency or institution attended by the student.

Parents or guardians of a student at NCHS who would prefer any or all of the information designated above not be released should notify the office of the school principal in writing no later than ten (10) days after the beginning of the school year.

Additionally, parents or guardians who do not wish to have their children filmed, interviewed, or otherwise represented in publicly accessible media format must fill out a Media Release Form (found in the Main Office).

Skateboards

Skateboards, rollerblades, and scooters are not allowed on school property before, during, or after school. This includes weekends and during the summer months.

Student Activities

Students who participate in interscholastic activities sponsored by the school will be required to meet all standards of requirements as prescribed by the state and school district. In addition, school sport teams and cheerleading squads are governed by the South Carolina High School League (SCHSL) regulations.

To be eligible for participation in interscholastic activities such as ball games, volleyball, band competition, etc., the student must be considered present or in attendance at school on the day of the contest if the contest is held on a regular school day.

Extracurricular activities often include activities of high public interest, visibility, and attention. Examples include sports, band, and chorus.

Student financial obligations

Parents/guardians of students who have financial obligations to the school/district (i.e. lost textbooks, library fines, fees) which are not cleared within the prescribed time will be notified. Failure to immediately fulfill this obligation may result in failure to receive textbooks or participation in extracurricular events.

Telephone Usage

Students must ask permission to use office telephones. In case of illness or other emergency, a school secretary will make necessary calls. Students will not be called to answer the phone during school hours unless approved by an administrator. Emergency messages from parents and guardians of students may be left with the secretary.

Textbooks

Textbooks are owned by the State Department of Education, and each student is responsible for textbooks issued to him/her. Textbooks will be issued individually to students. Students should check the textbooks carefully when issued, and be sure the teacher is made aware of any previous damage or abuse to the textbooks. Textbooks are loaned to students. The student is responsible for keeping the textbook clean, and handling it carefully.

Students will be required to pay for lost, stolen, or damaged books. If a textbook is lost, students should check immediately with the teacher, the lost and found, and with the administrator in charge of issuing textbooks.

It is the student's responsibility to pay the replacement cost for lost or stolen textbooks issued to him/her. All textbooks turned into the office will be returned to the subject teacher or administrator in charge of textbooks.

The South Carolina State Department of Education has implemented a textbook inventory system which requires every state-owned textbook to have a barcode. Students found tampering with, destroying, or removing textbook barcodes will be subject to disciplinary action and/or charged the full replacement price of the subject textbook. Lost textbook fees are to be paid directly to the school bookkeeper. Students should keep their payment receipt for the replacement of a book. A refund will be issued with a receipt if the original lost book is found in usable condition.

Transferring to Another School

Any student who is transferring to another school will need to report to the School Counseling Office for necessary withdrawal forms on the last day of attendance. All fines and/or fees should be paid, and all textbooks and materials turned in. The parent or guardian of a student must have an appointment with the School Counseling Office to complete withdrawal paperwork as soon as he/she is aware his/her child has to withdraw.

Tutoring

Students who wish to receive additional help with their school work may attend scheduled tutorial sessions during lunch, before, and after school. Teachers will post tutorial schedules outside of their classroom.

Vehicles/Parking

Students are allowed to park only in areas designated as student parking.

Visitors

In-district students will not be allowed to visit between schools of the district during the regular school day. Students who do so may be charged with trespassing and/or recommended for expulsion from district schools.

Visitors who are on school business are welcomed at school; however, immediately upon entering school grounds, all visitors will “check-in” at the main office and state the nature of their visit. Additionally, a photo ID must be presented and a temporary visitor’s pass issued. According to South Carolina law, any person entering the premises of any school in South Carolina shall be deemed to have consented to a reasonable search of his person and effects. Anyone failing to comply with the check-in procedure will be asked to leave campus. After a warning, the police will be called and violators will be prosecuted. Out-of-town student visitors or family guests will not be permitted to visit in the school without prior permission of the principal or without special invitation.

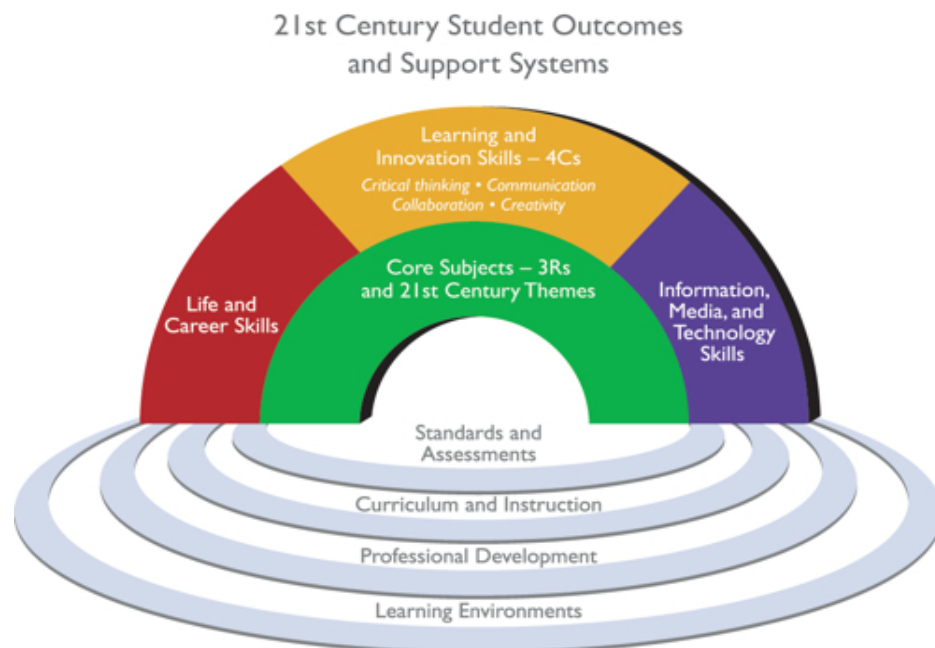
Website

Additional information about NCHS Programs may be obtained through the school’s website
<http://nchs.ccsdschools.com/>

Framework for 21st Century Learning

The Framework presents a holistic view of 21st century teaching and learning that combines a discrete focus on 21st century student outcomes (a blending of specific skills, content knowledge, expertise, and literacy) with innovative support systems to help students master the multi-dimensional abilities required of them in the 21st century and beyond.

The key elements of 21st century learning are represented in the graphic and descriptions below. The graphic represents both 21st century student outcomes (as represented by the arches of the rainbow) and 21st century learning support systems (as represented by the pools at the bottom).



Student/Guardian Acknowledgement Form

All students are issued a North Charleston High School Student Handbook. The student handbook is designed to assist students and parents/guardians with school rules, procedures and regulations. **The**

student handbook should be in the possession of the student whose name appears on this page at all times.

Every effort was made to ensure accuracy in preparing this student handbook. However, due to our publishing deadlines, North Charleston High School reserves the right to modify, add, or delete rules and regulations in this book at the discretion of the principal.

I have read, understand, and will comply with the rules, procedures and regulations found in the North Charleston High School ***Student Handbook***.

Student Name (printed)

Student Signature

Date

Parent/Guardian Signature

Date

